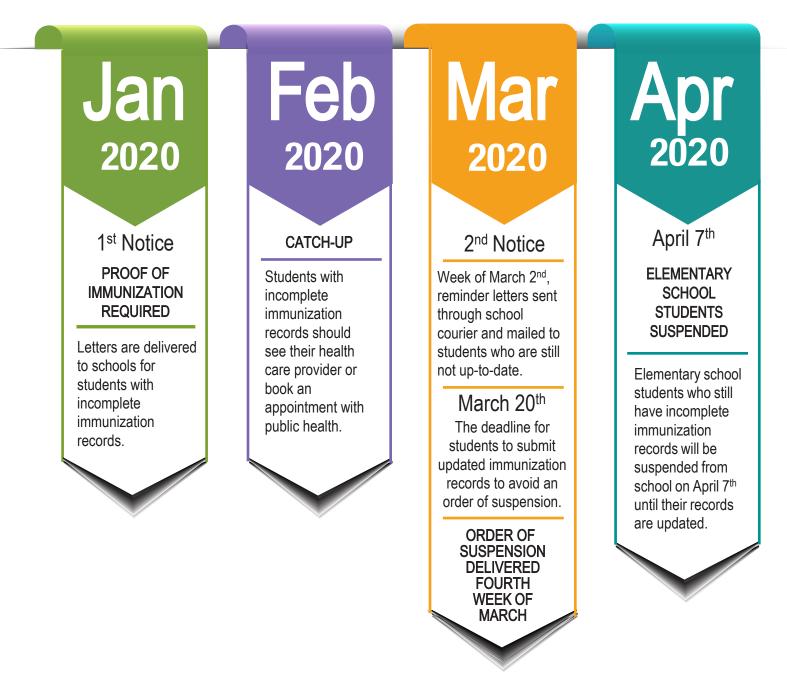
FOR ELEMENTARY SCHOOLS

Immunization Assessments & Suspensions

Important Dates for Principals and Administrators for 2020

Hastings Prince Edward Public Health (HPEPH) is required to collect and review immunization records for all students attending school. If the parent or legal guardian fails to update missing information, the student may be suspended from school for up to 20 days.



FOR ELEMENTARY SCHOOLS

Immunization Assessments & Suspensions

Important Dates for Principals and Administrators for 2020

Responsibilities of Hastings Prince Edward Public Health (HPEPH)

- In accordance with the Immunization of School Pupils Act (ISPA), HPEPH is required by law to collect and review the immunization records of all students. There are currently nine vaccinations required for school. If the student's immunization record is not updated by the deadline in the notification, the student will be suspended from school for up to 20 days until the record is updated.
- During the suspension process, HPEPH will fax rescind orders and contact your school daily to indicate which students can return to school. The principal is responsible for ensuring students are told they can return to school immediately.

Responsibilities of the School

- All new and transfer students/parents/legal guardians should be informed that they need to complete the "Immunization School History" form and attach a photocopy of their immunization record.
- If students bring immunization records to school, please fax them to Public Health at 613-966-8145. Please include the student's name, date of birth and school.
- Refer parents who are reporting immunization records themselves to HPEPH at 613-966-5500 ext. 221 or https://hpechu.icon.ehealthontario.ca.
- Refer questions about vaccines and immunization schedules to 613-966-5500 ext. 221.
- The school principal or designate must be available on suspension day and is responsible for communicating with the students/parents/legal guardians.
- Please discuss any exceptional cases with the nurse assigned to your school prior to suspension day.

Responsibilities of Parents/Legal Guardians

- Submit the most recent immunization record to HPEPH.
- Parents/legal guardians of students with incomplete records will be notified by HPEPH to provide the
 required information several months prior to the suspension date. Parents/legal guardians who choose not
 to vaccinate their children because of a medical exemption or a religious/conscientious belief should visit our
 website https://hpepublichealth.ca/daycare-school-immunizations/ for instructions and to obtain the
 exemption form.

Thank you for your assistance in protecting the school community from vaccine-preventable diseases.

