

## School Cleaning and Disinfection Schedule

| Area/Item   | What to Do                    | Routinely | Daily | Twice Daily | When Visibly Soiled or used Frequently |
|---|-------------------------------|-----------|-------|-------------|--|
| <b>FREQUENTLY TOUCHED AREAS</b>   |                               |           |       |             |  |
| <b>Doorknobs, handles, locks</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Light switches</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Desks</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Phones</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Handrails</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Push Buttons</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Computers, Photocopiers, Keyboards, Touch screens</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Sports equipment</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Toilet fixtures, faucets</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>EATING AREAS</b>   |                               |           |       |             |  |
| <b>Tables</b>   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Sinks</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Countertops</b>  | Clean & Disinfect             |           |       | X           | X                                      |
| <b>SHARED MATERIALS</b>   |                               |           |       |             |  |
| <p>The risk associated with transmission with shared objects is low. The focus should be on regular hand hygiene and respiratory etiquette to reduce the risk of infection related to shared equipment, particularly when regular cleaning of shared objects is not feasible.</p> |                               |           |       |             |  |
| <b>Playground equipment</b>   | Clean & Disinfect if feasible | X         |       |             | X                                      |
| <b>Indoor Physical Education Equipment</b>  | Clean & Disinfect             | X         |       |             | X                                      |
| <b>Art Supplies</b> (markers, glue sticks, scissors, etc.)  | Clean & Disinfect             | X         |       |             | X                                      |
| <b>Toys/games</b>   | Clean & Disinfect             | X         |       |             | X                                      |
| <b>Laboratory equipment/shop tools</b>  | Clean & Disinfect             | X         |       |             | X                                      |
| <b>CLASSROOMS</b>   |                               |           |       |             |  |
| <b>Desks/chairs</b> (used by multiple students)   | Clean & Disinfect             |           |       | X           | X                                      |
| <b>Desks/Chairs</b> (used by one student)   | Clean & Disinfect             |           | X     |             | X                                      |
| <b>Floors</b>   | Clean & Disinfect             |           | X     |             |  |
| <b>Walls/ceilings/baseboards</b>  | Clean & Disinfect             |           |       |             | X                                      |

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