



BOARD OF HEALTH MEETING

Wednesday, October 6, 2021
9:30 a.m. - 11:30 a.m.
Virtual - ZOOM

PLEASE NOTE:
There will be a Closed Session at the
beginning of the meeting.

To ensure a quorum we ask that you please
RSVP (Regrets Only) to
clovell@hpeph.ca or 613-966-5500, Ext 231

Hastings Prince Edward Public Health 2019 - 2023 Strategic Plan

Our Vision

Healthy Communities,
Healthy People.

Our Mission

Together with our communities,
we help people become as
healthy as they can be.

Our Values Show We CARE



Collaboration



Advocacy



Respect



Excellence

Our Strategic Priorities



Community
Engagement



Staff
Engagement
and Culture



Population Health
Assessment and
Surveillance



Program
Standards



Health
Promotion



BOARD OF HEALTH MEETING AGENDA

Wednesday, October 6, 2021

9:30 to 11:30 a.m.

Virtual ZOOM Meeting

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4. **APPROVAL OF THE AGENDA**

5. **CLOSED SESSION**

THAT the Board of Health convene in closed session for the purpose of a discussion of information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them as it relates to Section 239 (2) (h) of the Municipal Act.

6. **MOTIONS ARISING FROM CLOSED SESSION**

7. **APPROVAL OF THE MINUTES OF THE PREVIOUS BOARD MEETING**

7.1 Meeting Minutes of Wednesday, September 1, 2021

[Schedule 7.1](#)

8. **BUSINESS ARISING FROM THE MINUTES**

9. **DEPUTATIONS - None**

10. **COMMITTEE REPORTS**

10.1 Finance Committee – None

10.2 Governance Committee – None

11. **REPORT OF THE MEDICAL OFFICER OF HEALTH**

11.1 Summary of Board of Health Working Session

[Schedule 11.0](#)

[Schedule 11.1](#)

12. **STAFF REPORTS - None**

13. **CORRESPONDENCE AND COMMUNICATIONS**

14. **NEW BUSINESS**

15. **INFORMATION ITEMS** (Available for viewing online at hpePublicHealth.ca)

[Schedule 15.0](#)

16. **DATE OF NEXT MEETING – Wednesday, December 1, 2021 at 9:30 a.m.**

17. **ADJOURNMENT**



BOARD OF HEALTH MEETING MINUTES
Wednesday, September 1, 2021
Hastings Prince Edward Public Health (HPEPH)
Via Virtual – ZOOM

Present: **Via ZOOM**

Ms. Jo-Anne Albert, Mayor, Municipality of Tweed, County of Hastings, Chair
Dr. Jeffrey Allin, Provincial Appointee
Mr. Stewart Bailey, Councillor, County of Prince Edward
Mr. Andreas Bolik, Councillor, County of Prince Edward
Mr. Terry Cassidy, Councillor, City of Quinte West
Dr. Craig Ervine, Provincial Appointee
Mr. Sean Kelly, Councillor, City of Belleville
Mr. Michael Kotsovos, Councillor, City of Quinte West
Ms. Jan O'Neill, Mayor, Municipality of Marmora and Lake, County of Hastings
Mr. Bill Sandison, Councillor, City of Belleville

Absent: Mr. Andreas Bolik, Councillor, County of Prince Edward

Also Present: Dr. Piotr Oglaza, Medical Officer of Health and CEO
Dr. Ethan Toumishey, Director of Clinical Programs
Ms. Valerie Dunham, Director of Corporate Services/Associate CEO
Mr. Eric Serwotka, Director of Community Programs
Ms. Catherine Lovell, Executive Assistant

1. CALL TO ORDER

Chair Albert called the meeting to order at 9:32 a.m.

2. ROLL CALL

Board Secretary completed a roll call.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There was no disclosure of pecuniary interest.

4. APPROVAL OF AGENDA

THAT the agenda for the Board of Health (Board) meeting on Wednesday, September 1, 2021 be approved as circulated.

MOTION:

Moved by: Bill

Seconded by: Jan

CARRIED

5. CLOSED SESSION

THAT the Board of Health convene in closed session for the purpose of a discussion in accordance with Section 239 (2) (b) *personal matters about an identifiable individual, including municipal or local board employees* of the Municipal Act.

MOTION:

Moved by: Stewart

Seconded by: Sean

CARRIED

6. MOTIONS ARISING FROM CLOSED SESSION

THAT the Board endorse the actions approved in the Closed Session and direct the staff to take appropriate action.

MOTION:

Moved by: Stewart

Seconded by: Terry

CARRIED

At this point in the open meeting, Chair Albert announced that Dr. Oglaza will be leaving Hastings Prince Edward Public Health on Friday, October 15 and will be joining Kingston, Frontenac, Lennox and Addington (KFLA) Public Health as their new Medical Officer of Health. His first day at KFLA will be Monday, October 18.

The Board discussed appointing an Acting Medical Officer of Health in light of the announcement regarding Dr. Oglaza's departure, and put forth a motion to do so.

THAT the Board appoint Dr. Ethan Toumishey as the Acting Medical Officer of Health for Hastings Prince Edward Public Health.

MOTION:

Moved by: Stewart

Seconded by: Jeffrey

CARRIED

7. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

7.1 Meeting minutes of Wednesday, June 2, 2021

THAT the minutes of the regular meeting of the Board held on Wednesday, June 2, 2021 be approved as circulated.

MOTION:

Moved by: Jan

Seconded by: Terry

CARRIED

7.2 Meeting minutes of Wednesday, July 7, 2021

THAT the minutes of the regular meeting of the Board held on Wednesday, July 7, 2021 be approved as circulated.

MOTION:

Moved by: Bill

Seconded by: Craig

CARRIED

8. BUSINESS ARISING FROM MINUTES – None

9. DEPUTATIONS – None

10. COMMITTEE REPORTS

10.1 Finance Committee – Terry

THAT the Board of Health recommend that Management prepare the 2022 budget with the assumptions of an increase of up to 1.5% from municipalities and an allocation of up to \$300,000 to be drawn from municipal reserves to balance the budget.

MOTION

Moved by: Terry

Seconded by: Bill

CARRIED

AND THAT the report of the Finance Committee be received as presented.

MOTION

Moved by: Craig

Seconded by: Stewart

CARRIED

Chair of the Finance Committee, Councillor Cassidy gave a summary of the outcomes from the last Finance Meeting. There were no questions regarding the second quarter report.

Councillor Cassidy commented that it is a prudent decision of the Board to approve this motion as it shows restraint in keeping the increase low and also shows some optimism in that the reserve may not need to be drawn down as much as what was put forth. Chair Cassidy thanked Val and staff in their preparations for the 2022 budget.

11. REPORT OF THE MEDICAL OFFICER OF HEALTH

THAT the report of the Medical Officer of Health be received as presented.

MOTION

Moved by: Sean

Seconded by: Craig

CARRIED

- ♦ Dr. Oglaza made a statement thanking the Board, staff, and the community for their support during his tenure at HPEPH.
- ♦ Dr. Toumishey thanked Dr. Oglaza for his mentorship.
- ♦ Drs. Toumishey and Oglaza discussed COVID-19 local epidemiology, case counts and the ongoing vaccine rollout noting:
 - The Delta variant is causing the bulk of the current spread of the virus.
 - The majority of new cases are being seen in the unvaccinated or partially vaccinated.
 - In the fully vaccinated we are seeing no symptoms or mild symptoms.
 - Studies are currently ongoing for youth under the age of 12 - different formulations and dosages for efficacy are being tested. Anticipate seeing approval of vaccine for these ages in late 2021 to early 2022.
 - The vaccine rollout has gone in many different directions allowing for increased accessibility: there are now mobile clinics, pop up clinics, mass immunization clinics, as well as pharmacies and primary care, and there is planning for school-based vaccinations.
 - Seeing lower uptake in young adults in the 18 to 29 age group.

12. STAFF REPORTS - None

13. CORRESPONDENCE AND COMMUNICATIONS

THAT the correspondence be received as circulated.

MOTION:

Moved by: Bill

Seconded by: Stewart

CARRIED

14. NEW BUSINESS

MOH Hiring Committee

This Committee is an ad hoc committee consisting of the Board Chair and Vice-Chair and 2 or 3 other members from the Board. Chair Albert called on Val Dunham to describe the recruitment process for a new Medical Officer of Health. Councillors Kotsovos and Sandison volunteered to sit on the MOH Hiring Committee.

THAT the Board of Health recognize Jo-Anne, Jan, Michael and Bill as members of the Hiring Committee for a new Medical Officer of Health.

MOTION

Moved by: Terry
 Seconded by: Stewart
 CARRIED

A member of the Board brought forward the subject of vaping and vaping products and the harm being done to our youth. Talked about the different flavours available and while some flavours have been banned from being sold there are still mint and menthol available. The member would like to see these flavours banned as well and wondered how do we advocate for this. It was noted this is a good example of the backlog of health problems that are developing behind the scenes throughout the pandemic. While we are still heavily involved in pandemic response, we have started recovery planning of which this will be a part.

It was also brought forward that yesterday was Overdose Awareness Day and the virtual symposium was very educational. There were guest speakers who have overcome the challenges of drug addiction who shared their stories. There is a lot of very good work happening with all the partners involved such as the OPP, City of Belleville and Addictions and Mental Health to name just a few.

15. INFORMATION ITEMS

THAT the Board of Health receive the information items as circulated.

MOTION

Moved by: Stewart
 Seconded by: Sean
 CARRIED

Chair Albert drew the Board's attention to the information items listed within the agenda.

16. DATE OF NEXT MEETING – Wednesday, October 6, 2021

17. ADJOURNMENT

MOTION:

Moved by: Stewart
 Seconded by: Craig
 CARRIED

THAT this meeting of the Board be adjourned at 10:48 a.m.

Jo-Anne Albert, Chair

Report from Medical Officer of Health

- COVID-19 Update
 - Local Epidemiology
 - Case and Contact Management Update
 - Vaccine Rollout Update

- Pandemic Recovery Planning



Summary of Board of Health Working Session for Strategic Recovery Planning

This document is a summary of the proceedings from a Board working session held on September 15, 2021. For context, as a result of COVID-19, the current strategic plan has been put on hold and we are developing a recovery plan to ensure we are prepared and ready for the next 18 months as our region returns to normal. The management team has identified five priorities that are consistent with the risk management plan approved by the Board in June 2021. These priorities include:

1. Framework and Implementation plan for prioritization and recovery of programs & services
2. Comprehensive human resources strategy
3. Review allocation of organizational resources
4. Comprehensive IT strategy
5. Communications (internal and external) and foundational standards

The purpose of the session was to get governance input from the Board of Health on our recovery priorities. The key priorities and objectives of the Recovery Plan were presented. The group was then invited to give feedback on the plan. The group was then asked to identify what role the Board can play. Finally, risks and issues that must be monitored were identified.

On the recovery plan, the key items the Board supported or liked were:

- ♦ Overall outline is comprehensive, well thought out and developed
- ♦ Recognizes some uncertainty and allows for some contingencies
- ♦ Emphasis on human resources gaps and succession planning, financial planning, Information Technology and Cyber Security
- ♦ Overall, focus on increased investment needed in public health

Some of the main concerns and gaps expressed include:

- ♦ Timing: since we don't know when we are going to be significantly over COVID-19.
- ♦ Ensure staff wellbeing is not ignored
- ♦ Efficiency opportunities: are there areas of duplication internally and externally? Related to this is the importance of working with municipal partners in ensuring seamless recovery
- ♦ Continued lack of public awareness about our exact role and mandate

On how the Board can support recovery efforts, the following roles were identified:

1. Advocate and promote the role and programs of public health at council meetings
2. Fiduciary responsibility to ensure funding is there
3. Inform the general public and health care stakeholders with credible, evidenced-based communications in our communities
4. Ensure accountability of the public health units: governance should be the link between provincial legislation and interpretation by the staff and the board.
5. Strong advocacy to Province: Lobby the government to stand firm on legislation

Finally, on other risks that need to be considered, the Board highlighted:

- Potential loss of burnt out health care providers
- Public complacency. Need to continue the message. It is not over yet.
- Risk of not getting extra funding or funding being cut
- Preparing for future events - are we ready for an unforeseen contingency?

Next steps:

1. Meetings with managers and directors to develop program level timelines
2. Finalize and share, internally and externally, the HPEPH Strategic Recovery Plan

**Listing of Information Items
Board of Health Meeting – October 6, 2021**

1. Northwestern Health Unit – Letter to C. Elliott re support to establish infection prevention and control (IPAC) hub model as an ongoing program dated August 27, 2021
2. Northwestern Health Unit – Letter to C. Elliott re request province to reconsider its approach to the funding of public health dated August 27, 2021
3. aPHa – Message from BOH Chair Wess Garrod to all Board of Health Members
4. Haliburton, Kawartha, Pine Ridge District Health Unit - Letter to C. Elliott re request for ongoing government financial support dated September 16, 2021
5. City of Hamilton - Letter to C. Elliott re support for local boards of health - regional governance dated September 15, 2021