



# BOARD OF HEALTH MEETING

Wednesday, October 5, 2022  
9:30 a.m. - 11:30 a.m.  
In-Person

To ensure a quorum we ask that you please  
RSVP (Regrets Only) to  
[clovell@hpeph.ca](mailto:clovell@hpeph.ca) or 613-966-5500, Ext 231

*Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.*

Hastings Prince Edward Public Health  
Main Office - 179 North Park Street, Belleville

# Hastings Prince Edward Public Health 2019 - 2023 Strategic Plan

## Our Vision

Healthy Communities,  
Healthy People.

## Our Mission

Together with our communities,  
we help people become as  
healthy as they can be.

## Our Values Show We CARE



Collaboration



Advocacy



Respect



Excellence

## Our Strategic Priorities



Community  
Engagement



Staff  
Engagement  
and Culture



Population Health  
Assessment and  
Surveillance



Program  
Standards



Health  
Promotion



# BOARD OF HEALTH MEETING AGENDA

Wednesday, October 5, 2022

9:30 to 11:30 a.m.

**In-Person Meeting**

**1. CALL TO ORDER**

**2. LAND ACKNOWLEDGEMENT** (Board Chair)

*Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people. The land that we reside on today lies on unceded Indigenous territory. Our catchment area is adjacent to the Tyendinaga Mohawk Territory to our east, and the Kijicho Manito Madaouskarini Algonquin First Nation to our north. We recognize that when settlers came to this land they created a legacy of inequities that are ongoing. We are committed to reducing these inequities, and through our work strive to improve health equity. We recognize the importance of the land and environment in establishing and sustaining optimal health, and we vow to respect this land as we undertake our work. Our organization pledges to build relationships with Indigenous friends and neighbours and recognizes the rich contributions they have provided and continue to provide to this region. This acknowledgment is a first step in our ongoing commitment to reconciliation.*

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**4. APPROVAL OF THE AGENDA**

**5. APPROVAL OF THE MINUTES OF THE PREVIOUS BOARD MEETING**

5.1 Meeting Minutes of Wednesday, September 7, 2022 Schedule 5.1

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DEPUTATIONS** - None

**8. COMMITTEE REPORTS** - None

**9. REPORT OF THE MEDICAL OFFICER OF HEALTH**

**10. STAFF REPORTS**

10.1 Municipal Liaison - Bernadette Hymus and Brianna Cheyne Schedule 10.1

10.2 Respiratory Virus Update - Lindsey Bearnese Schedule 10.2

**11. CORRESPONDENCE AND COMMUNICATIONS**

**12. NEW BUSINESS**

**13. INFORMATION ITEMS** (Available for viewing online at [hpePublicHealth.ca](http://hpePublicHealth.ca)) Schedule 13.0

**14. DATE OF NEXT MEETING** – Wednesday, November 2, 2022 at 9:30 a.m.

**15. ADJOURNMENT**



**BOARD OF HEALTH MEETING MINUTES**  
Wednesday, September 7, 2022  
Hastings Prince Edward Public Health (HPEPH)

**Present:** Dr. Jeffrey Allin, Provincial Appointee  
Mr. Stewart Bailey, Councillor, County of Prince Edward  
Mr. Andreas Bolik, Councillor, County of Prince Edward  
Mr. Terry Cassidy, Councillor, City of Quinte West  
Dr. Craig Ervine, Provincial Appointee  
Ms. Jan O'Neill, Mayor, Municipality of Marmora and Lake, County of Hastings,  
Vice-Chair  
Mr. Bill Sandison, Councillor, City of Belleville

**Regrets:** Ms. Jo-Anne Albert, Mayor, Municipality of Tweed, County of Hastings, Chair  
Mr. Sean Kelly, Councillor, City of Belleville  
Mr. Michael Kotsovos, Councillor, City of Quinte West

**Also Present:** Dr. Ethan Toumishey, Acting Medical Officer of Health  
Ms. Shelly Brown, Director of Community Programs  
Ms. Valerie Dunham, Director of Corporate Services/Associate CEO  
Mr. David Johnston, Manager, HR and Org. Development  
Ms. Catherine Lovell, Executive Assistant

**1. CALL TO ORDER**

Vice-Chair O'Neill called the meeting to order at 9:34 a.m.

**2. LAND ACKNOWLEDGMENT**

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There was no disclosure of pecuniary interest.

**4. APPROVAL OF THE AGENDA**

THAT the agenda for the Board of Health (Board) meeting on Wednesday, September 7, 2022 be approved as circulated.

**MOTION:**

Moved by: Stewart

Seconded by: Bill

CARRIED

**5. CLOSED SESSION**

THAT the Board convene in closed session for the purpose of a discussion of personal matters about an identifiable individual, including municipal or local board employees, as it relates to Section 239 (2) (b) of the Municipal Act.

**MOTION:**

Moved by: Bill  
 Seconded by: Andreas  
 CARRIED

**6. MOTIONS ARISING FROM CLOSED SESSION**

THAT the Board endorse the actions approved in the Closed Session and direct staff to take appropriate action.

**MOTION:**

Moved by: Terry  
 Seconded by: Bill  
 CARRIED

At this point in the meeting Vice-Chair O'Neill thanked Val Dunham, who is retiring at the end of September, for her years of service on behalf of the Board and wished her much health and happiness in the years to come. Vice-Chair O'Neill also took the opportunity to welcome the incoming Director, David Johnston.

**7. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING**

6.1 Meeting minutes of Wednesday, June 1, 2022

THAT the minutes of the regular meeting of the Board held on June 1, 2022 be approved as circulated.

**MOTION:**

Moved by: Stewart  
 Seconded by: Craig  
 CARRIED

**8. BUSINESS ARISING FROM MINUTES - None****9. DEPUTATIONS – None****10. COMMITTEE REPORTS - Finance Committee, Bill Sandison****10.1.1 Second Quarter Revenues and Expenses**

THAT the Board receive the second quarter revenues and expenses report as circulated.

**MOTION**

Moved by: Stewart  
 Seconded by: Terry  
 CARRIED

Councillor Sandison made note that the Finance Committee recently met on August 31, and went on to summarize the information in the briefing note.

### 10.1.2 2023 Budget Update

THAT the Board approve up to \$283,500 from operating reserves to be used as revenues in the development of the 2023 budget.

#### **MOTION**

Moved by: Terry  
 Seconded by: Stewart  
 CARRIED

Bill noted the purpose of utilizing the reserves is to craft the next budget. The Board approved the use of these funds.

### 10.1.3 HBHC Reconciliation Report

THAT the Board receive and approve the 2021-22 Ministry of Children, Community and Social Services (MCCSS) Transfer Payment Annual Reconciliation as circulated.

#### **MOTION**

Moved by: Jeff  
 Seconded by: Craig  
 CARRIED

There is no report from the Governance Committee.

## 11. REPORT OF THE MEDICAL OFFICER OF HEALTH

THAT the report of the Medical Officer of Health be received as presented.

#### **MOTION**

Moved by: Andreas  
 Seconded by: Terry  
 CARRIED

- ♦ Dr. Toumishey reviewed the local Covid-19 epidemiology in our area noting our numbers appear to have plateaued. Pediatric Moderna Covid-19 vaccine is now available for those age 5 and under; individuals 18 and over are eligible for a second booster five months after their first booster and children aged 5 to 11 are now eligible for a pediatric Covid-19 booster six months after their most recent dose.
- ♦ Students have returned to classrooms and we are hopeful the 2022-23 school year will proceed with minimal disruptions.
- ♦ To date there are no confirmed cases of monkeypox in Hastings and Prince Edward. The risk for most people in the community is considered very low.
- ♦ Established channels for flu shots this year will be primary health care providers and pharmacists.

## 12. STAFF REPORTS

THAT the Board approve receipt of the staff reports as presented.

### MOTION

Moved by: Bill

Seconded by: Craig

CARRIED

#### 12.1 Sexual Health Program Update - Stephanie McFaul, Program Manager

- ♦ Ms. McFaul began the presentation by noting the key goals of the Sexual Health program:
  - to prevent and control sexually transmitted and blood-borne infections, and
  - to promote healthy sexuality and safer sexual practices for priority populations, cases and contacts.
- ♦ The most frequently occurring STIs are chlamydia, gonorrhoea, infectious syphilis and HIV, respectively.
- ♦ The Health Unit is monitoring local STIs, giving public education and support, providing clinical services for priority populations and people with no health care provider by providing testing and treatment, access to contraception and something new, STI Quick Test Clinics. This information is disseminated to the public through media releases, social media platforms and is posted on our website.

#### 12.2 Ticks and Lyme Disease Update - Aptie Sookoo, Public Health Inspector

- ♦ The black legged tick is a hard tick that can't stand a lot of light. These ticks lay approximately 2,000 - 3,000 eggs each year. We correlate the location of ticks with the movement of the white tail deer. Of ticks collected, 90% are black legged.
- ♦ The continued risk of Lyme disease in our area was noted, and the public was encouraged to engage in Lyme disease prevention practices and seek medical attention if exposed to a tick or experiencing symptoms.

Councillor Bailey left the meeting at 10:56 am.

#### 12.3 2021 Annual Report - Shelly Brown, Director of Community Programs

- ♦ Ms. Brown reviewed the contents of the annual report and noted it can be found electronically on our website for viewing.

## 13. CORRESPONDENCE AND COMMUNICATIONS

THAT the Board approve receipt of the correspondence as circulated.

### MOTION

Moved by: Terry

Seconded by: Jeff

CARRIED

**14. NEW BUSINESS** - None**15. INFORMATION ITEMS**

THAT the Board of Health receive the information items as circulated.

**MOTION**

Moved by: Terry

Seconded by: Craig

CARRIED

Vice-Chair O'Neill drew the Board's attention to the information items listed within the agenda and found on the Public Health website.

**16. DATE OF NEXT MEETING** – Wednesday, October 5, 2022**17. ADJOURNMENT****MOTION:**

Moved by: Craig

Seconded by: Andreas

CARRIED

THAT this meeting of the Board be adjourned at 11:09 a.m.


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Jan O'Neill, Board Vice-Chair



## Board of Health Briefing Note

<b>To:</b>	Hastings Prince Edward Board of Health
<b>Prepared by:</b>	Bernadette Hymus, Brianna Cheyne, Lauren Lees and Rebecca Mathers
<b>Approved by:</b>	Sheryl Farrar, Healthy Communities Manager
<b>Date:</b>	Wednesday October 5, 2022
<b>Subject:</b>	<b>Municipal Liaison/Healthy Communities</b>
<b>Nature of Board Engagement</b>	<input checked="" type="checkbox"/> <b>For Information</b> <input type="checkbox"/> Strategic Discussion <input type="checkbox"/> Board approval and motion required <input type="checkbox"/> Compliance with Accountability Framework <input checked="" type="checkbox"/> <b>Compliance with Program Standards</b>
<b>Action Required:</b>	No action required.
<b>Background:</b>	<p>The Municipal Liaison Program was developed to support municipalities to create safe, supportive, and healthy environments thereby improving the health and well-being of residents of Hastings and Prince Edward counties (HPEC).</p> <p>The Municipal Liaison program is community engagement in practice. Municipalities are a key stakeholder in the Hastings Prince Edward Public Health (HPEPH) Community Engagement Strategy and, along with priority populations and the organizations which serve them, are primary audiences for the liaison program. The program aligns with the Ontario Public Health Standards (OPHS) objective to increase policies, partnerships, and practices within the Healthy Communities domain and contributes to the implementation of the following OPHS:</p> <ul style="list-style-type: none"> <li>• Chronic Disease Prevention and Well-Being;</li> <li>• Healthy Environments;</li> <li>• Injury Prevention;</li> <li>• Substance Use Prevention and Harm Reduction; and</li> <li>• Healthy Growth and Development</li> </ul> <p>Currently, the team consists of 4 Municipal Liaison staff who are assigned to each geographic region in HPEC (Prince Edward County, North and Central Hastings, Belleville and South Hastings, and Quinte West). Staff have skill-based expertise in policy, capacity-building, and community engagement. Staff also lead specified topic areas such as alcohol and substance use, built environment, and mental health. The program works in conjunction with multiple other HPEPH programs and services to engage audiences, with the goal of improving community-level determinants of health and population health outcomes.</p> <p>A program <a href="#">Theory of Change (TOC)</a> was developed that explains how various program interventions are expected to improve outcomes. An implementation and monitoring plan is in development which will track the short- and long-term outcomes of the program. The TOC consists of three overarching strategies:</p> <ol style="list-style-type: none"> <li>1. Enhancing Internal Resources and Training;</li> <li>2. Engaging in Advocacy and Policy Change activities; and</li> <li>3. Participating in Community Engagement and Capacity Building .</li> </ol> <p>Future plans include:</p> <ul style="list-style-type: none"> <li>• Producing a Healthy Communities Bulletin on a quarterly basis;</li> <li>• Continuing to identify and act on advocacy opportunities;</li> <li>• Meeting with municipalities to establish and strengthen partnerships; and</li> <li>• Expanding other community engagement and capacity-building activities in our communities, as opportunities become available.</li> </ul>
<b>Reviewed By:</b>	Dr. Ethan Toumishey, Medical Officer of Health and CEO



HASTINGS PRINCE EDWARD  
**Public Health**

# Municipal Liaison/ Healthy Communities

Board of Health  
Wednesday, October 5, 2022

Brianna Cheyne, MPH  
Bernadette Hymus, RN BScN

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HASTINGS PRINCE EDWARD  
**Public Health**

Municipal Liaison Program




## Community Engagement



1. Schools
2. Municipalities
3. Healthcare professionals and organizations
4. Priority populations

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 **HASTINGS PRINCE EDWARD Public Health**

**Municipal Liaison Program**


### How are we structured?

**Municipal Liaisons**

- North Hastings, Central Hastings
- Belleville
- Quinte West, Tyendinaga, Deseronto
- Prince Edward County


**Topic Leads**

- Mental Health
- Substance Use
- Food Systems
- Housing
- Natural Environments and Climate Change
- Physical Environment
- Transportation Networks

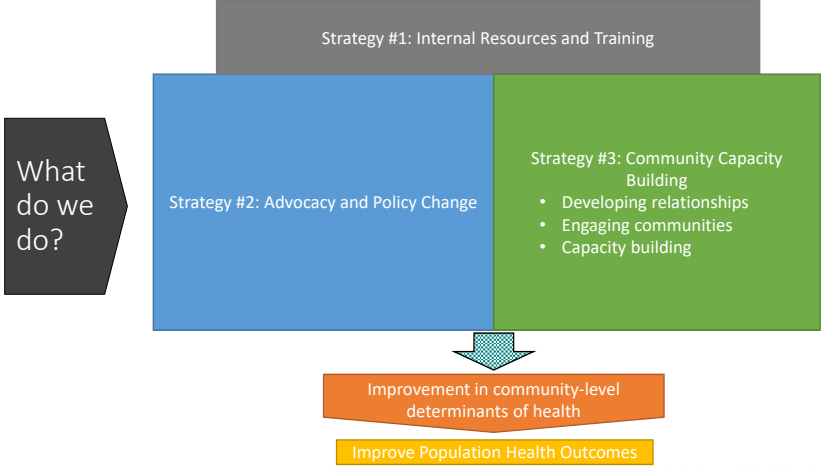


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 **HASTINGS PRINCE EDWARD Public Health**

**Municipal Liaison Program**



What do we do?

Strategy #1: Internal Resources and Training

Strategy #2: Advocacy and Policy Change

Strategy #3: Community Capacity Building


- Developing relationships
- Engaging communities
- Capacity building

Improvement in community-level determinants of health

Improve Population Health Outcomes

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**HASTINGS PRINCE EDWARD Public Health**


Municipal Liaison Program

## Strategy #2: Advocacy and Policy Change



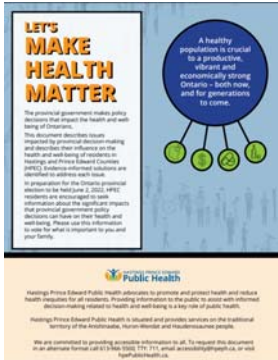
**Advancing Public Policy**  
A Framework for Public Health Action

September 2019



November 1, 2020  
To: All Public Health Units  
From: Public Health  
Subject: [illegible]

October 7, 2020  
Subject: [illegible]



**LET'S MAKE HEALTH MATTER**

A healthy population is crucial to a productive, vibrant and economically strong Ontario - both now, and for generations to come.

The provincial government makes policy decisions that impact the health and well-being of Ontarians. This document identifies issues reported by provincial decision-makers and their influence on the health and well-being of residents in Hastings and Prince Edward Counties (HPEC). Endorsed evidence and identified to address each issue.

In preparation for the Strategic provincial election to be held June 2, 2022, HPEC members are encouraged to seek information about the issues that provincial government policy decisions can have on their health and well-being. Please use this information to urge for action in response to you and your family.

Hastings Prince Edward Public Health advocates to promote and protect health and reduce health inequities for all citizens. Providing information to the public to assist with informed decision-making related to health and well-being is a key role of public health.

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinabe, Anishinewabew and Haudenosaunee peoples.

We are committed to providing accessible information to all. To request this document in an alternate format call 613-662-3333 TTY: 613-662-3333 or email [accessibility@hpeph.ca](mailto:accessibility@hpeph.ca), or visit [hpepublichealth.ca](http://hpepublichealth.ca)

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**HASTINGS PRINCE EDWARD Public Health**

Municipal Liaison Program

## Strategy #3: Engagement and Capacity Building

### Community Safety and Well-Being Plans



Community Safety and Well-being Plan for Prince Edward County 2018-2021

Approved by Council October 31, 2018



Grand Street COMMUNITY SAFETY & WELL-BEING PLAN 2021-2024



Town of Bancroft Community Safety and Well-Being Plan

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Municipal Liaison Program

## Plans for the Future

- Developing program Communication Plan
- Healthy Communities Bulletin
- Actioning program Theory of Change
- Meeting with municipalities




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## Board of Health Briefing Note

<b>To:</b>	Hastings Prince Edward Board of Health
<b>Prepared by:</b>	Lindsey Bearnes, Clinical Services Manager
<b>Approved by:</b>	Shelly Brown, Director of Community Programs
<b>Date:</b>	Wednesday, October 5, 2022
<b>Subject:</b>	<b>Respiratory Virus Update</b>
<b>Nature of Board Engagement</b>	<input checked="" type="checkbox"/> <b>For Information</b> <input type="checkbox"/> Strategic Discussion <input type="checkbox"/> Board approval and motion required <input type="checkbox"/> Compliance with Accountability Framework <input checked="" type="checkbox"/> <b>Compliance with Program Standards</b>
<b>Action Required:</b>	No action required.
<b>Background:</b>	<p>Under the Foundational Standards and the Infectious and Communicable Disease Prevention and Control (ICD) Program Standard, Hastings Prince Edward Public Health (HPEPH) follows the Infectious Disease Protocol and the Institutional/Facility Outbreak Management Protocol to monitor sporadic reportable respiratory illness and institutional and community outbreak trends and provide case/contact management and outbreak management within our community.</p> <p>The scientific projection for the 2022-23 Respiratory Virus season has indicated an increased volume in Acute Respiratory Illness (ARI) and burden on the Ontario health care system. Annually, ARI increases between September and May each year. Due to the current moderate level of COVID-19, the addition of seasonal respiratory organisms paired with the lessening of mandated public health control measures and waning virus immunity, there is a projected increased risk of ARI incidences and burden within our highest risk settings and our vulnerable community members.</p> <p>Annually, the HPEPH's ICD Program, in collaboration with the Immunization Program, prepare our community partners and public for the Respiratory Virus season. Program deliverables such as facilitating access to vaccines such as the Universal Influenza Immunization Program (UIIP) while concurrently committing to the reduction in transmission of respiratory organisms through active monitoring, case/contact and outbreak investigations and through the enhancement of stakeholder knowledge in infection prevention and control (IPAC) practices. In preparation for the 2022-23 season, HPEPH continues to provide our highest risk settings, health care partners and individuals evidence-based tools to reduce the overall burden of respiratory virus illness while striving to maintain the health of all our HPEC community members.</p>
<b>Reviewed By:</b>	Dr. Ethan Toumishey, Medical Officer of Health and CEO




## Preparing for the 2022-23 Respiratory Virus Season

Presented by: Lindsey Bearnes, BSc, BHSc, MPH, CIPHI(C)  
Program Manager, Clinical Services

Board of Health  
Wednesday, October 5, 2022

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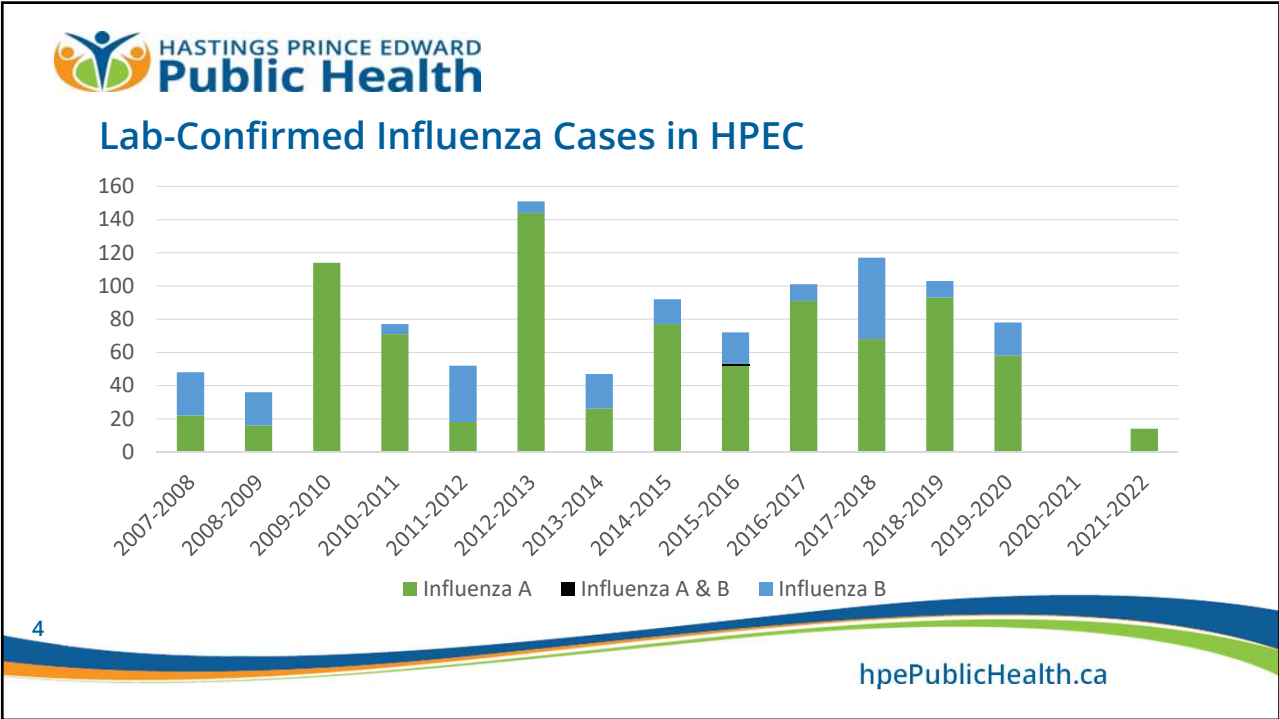
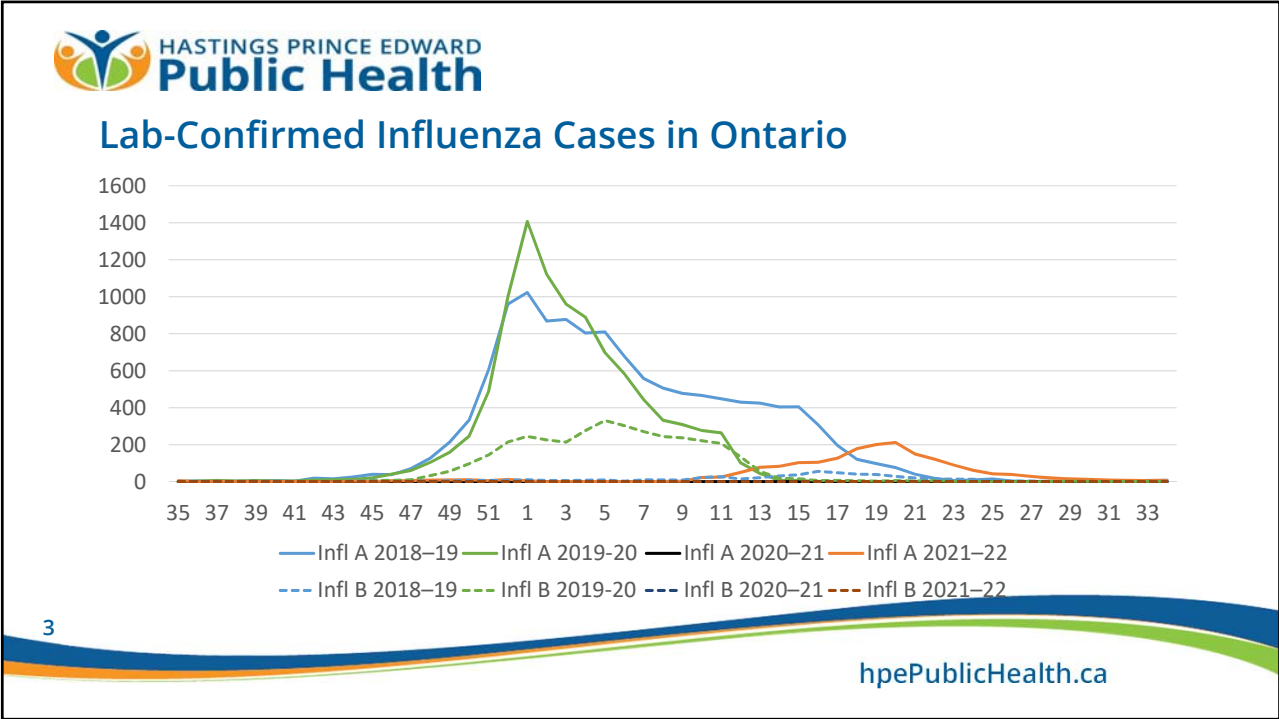
### Respiratory Virus Season

- Increased acute respiratory illness (ARI)
- Common causative agents:
  - SARS-CoV-2
  - Influenza A, Influenza B
  - Respiratory syncytial virus (RSV), entero/rhinovirus, seasonal coronaviruses, parainfluenza, metapneumovirus, adenovirus
- September - May annually
- Consecutively, 2020-2022 respiratory virus circulation considered to be atypical

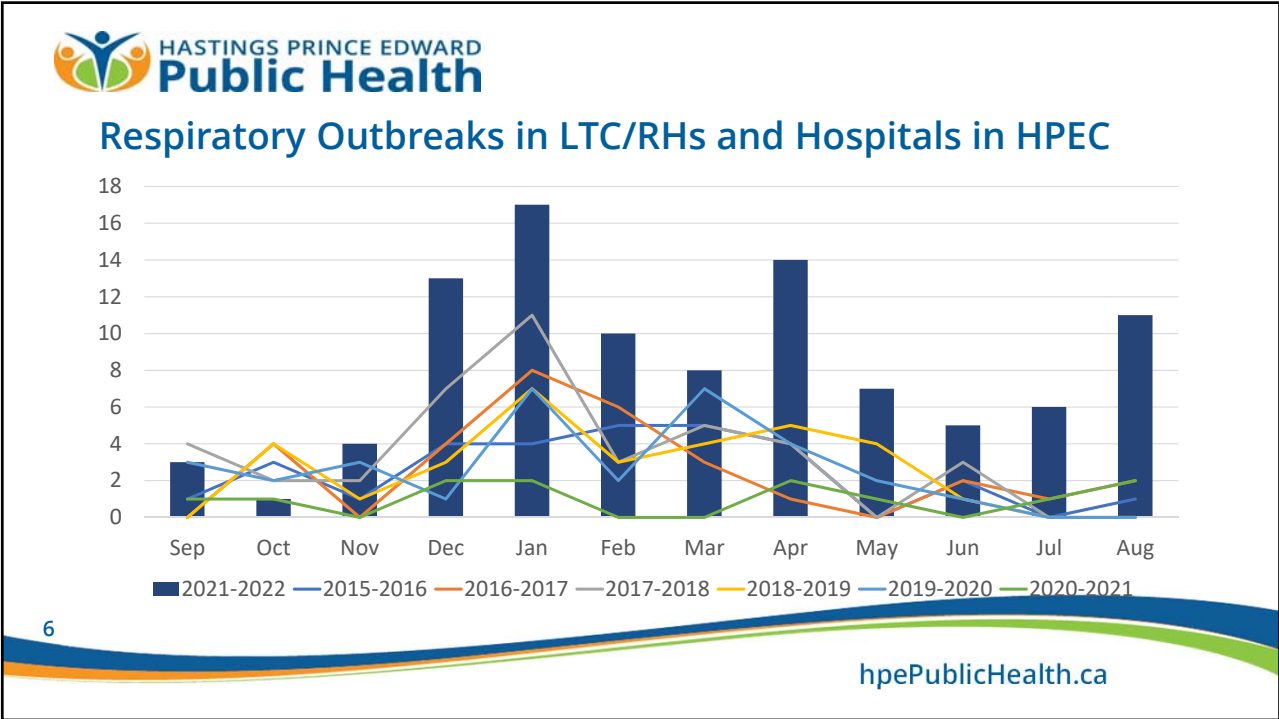
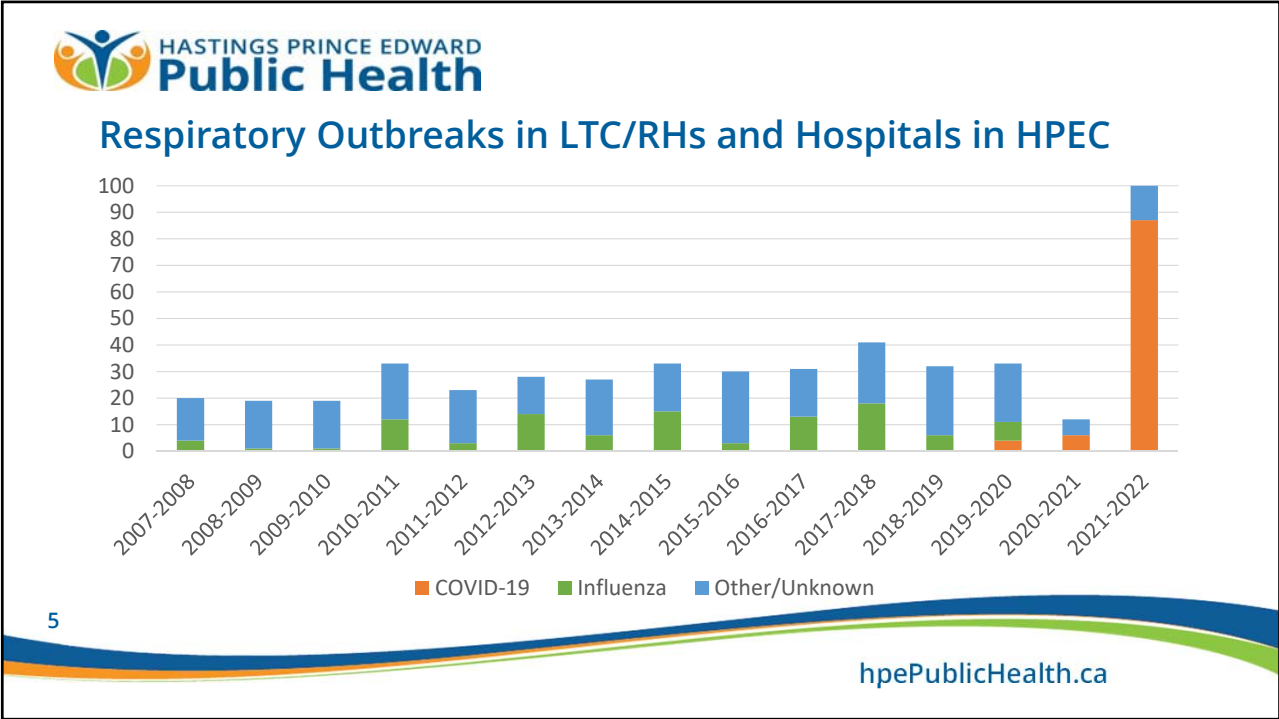
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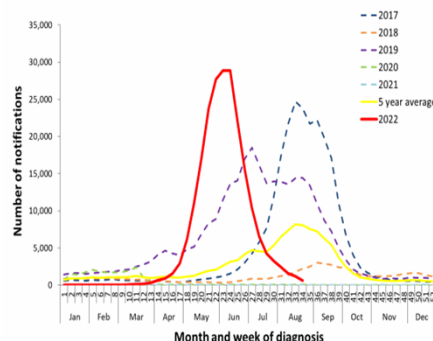




### 2022-23 Respiratory Virus Season Projections

- Circulation of viruses other than COVID-19 continue
- Widespread enhanced public health control measures (e.g., mandatory masking, distancing) have been reduced or eliminated
- Reduced population immunity from lack of exposure over 2020-21 and 2021-22 may increase circulation/severity in 2022/23
  - Impacts for susceptibility to influenza in young children
  - Impacts to acute care capacity
- Lack of information from prior years
  - Atypical seasonal data
  - Insufficient influenza circulation to determine influenza vaccine effectiveness for 2021-22 season

Figure 4. Notifications of laboratory-confirmed influenza, Australia, 01 January 2017 to 28 August 2022, by month and week of diagnosis\*



\*NDSS notification data provided for the current and most recent weeks may be incomplete. All data are preliminary and subject to change as updates are received, with most recent weeks considered particularly subject to revisions. Please refer to Data considerations for interpretation of the 5 year average.

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### How are we preparing for Respiratory Virus Season 2022-23?

#### Community Preparedness

- Seasonal influenza, COVID-19 vaccine and routine immunizations
- Public education and media messaging
- Sporadic disease investigation
- Education and resources to community partners (e.g. pharmacy, primary care)

#### High Risk Setting Preparedness

- Facilitating highest risk setting influenza and COVID-19 vaccine
- Outbreak management and resource development
- Demand and complaint IPAC inspections
- All HPEPH programs and continue to increase the health and well-being of our community

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## **Listing of Information Items Board of Health Meeting – October 5, 2022**

1. Ministry of Health - Letter from S. Jones re official appointment of Dr. Ethan Toumishey to Medical Officer of Health for Hastings Prince Edward Public Health dated September 14, 2022.
2. Ministry of Health - Letter from Dr. K. Moore re congratulations to Dr. Ethan Toumishey for appointment as Medical Officer of Health dated September 15, 2022.
3. Grey Bruce Health Unit - Letter to S. Jones and M. McNaughton re support for a local board of health (Niagara Region) - employer paid sick days dated September 7, 2022.
4. Grey Bruce Health Unit - Letter to S. Jones re support for a local board (Niagara Region) - funding shortfalls dated September 7, 2022.
5. aPHa - September 2022 InfoBreak.
6. Sudbury & Districts Public Health - Letter to D. Ford re saving lives through lifejacket and personal flotation device legislation dated September 22, 2022.
7. Haliburton, Kawartha, Pine Ridge District Health Unit - Letter to M. Fullerton re Healthy Babies Healthy Children funding dated September 15, 2022.
8. Ministry of Health - Memo re Provincial supports for COVID-19 response and recovery dated September 29, 2022.

*The above information items can be found on the Hastings Prince Edward Public Health's website through the link in the Agenda Package or by going to our website at [hpePublicHealth.ca](http://hpePublicHealth.ca).*