

# South East Health Unit

formerly



FILE Number: 2025-01

January 6, 2025

## Position Posting

<b>Position:</b>	Corporate Associate Director, IT/IM – Full Time Term – 18 months
<b>Status:</b>	Non-Union
<b>Portfolio:</b>	Corporate Services
<b>Location:</b>	May be based in Belleville, Brockville or Kingston office
<b>Salary:</b>	\$138,001 to \$162,380/year (salary range under review)

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South East Health Unit is a public health agency with over 500 staff and volunteers who deliver public health programs and services to the people of the South East area. There is an immediate opening for an **Associate Corporate Director, Information Technology and Information Management**.

The Corporate Associate Director, Information Technology (IT) and Information Management (IM) is responsible for directing strategic initiatives in the areas of information technology and information management.

The primary functions of the Corporate Associate Director will be to provide strategic IT/IM leadership to the agency during the South East Health Unit merger. This includes the alignment of IT systems and infrastructure, data and information management, IP software and service provider contracts, and physical facilities. It will also involve the updating of IT/IM policies and programs to ensure compliance with applicable laws and regulations and to meet the agency's operational and security needs.

In addition, the position manages and works closely with the IT/IM managers in developing, implementing, and evaluating ongoing policies, functions, and activities. The Corporate Associate Director IT/IM responsibilities span across more than one office and will require travel to support the successful management of the agency's IT/IM systems and programs.

The successful candidate will have a Bachelor's degree in a relevant discipline (e.g. Computer Science Engineering, Information Technology, Business Administration, Information Management), or an equivalent combination of education and experience. A Master's degree in a business-related discipline is preferred. Relevant IT certifications (e.g. Microsoft Certified Systems Administrator/Engineer, ITIL, Project Management Professional (PMP), Certified Information Systems Security Professional (CISSP),

Records and Information Management Certificate) and five (5) years progressive leadership and management experience in the administration of a public agency or business, including IT and IM experience at the management level, are also required.

South East Health Unit is committed to providing staff with a healthy work environment. SEHU supports continuing education and professional development opportunities; flexibility in work hours; family-friendly policies; strong community and clinical leadership and support and an open-minded, caring, supportive environment.

If you are interested in this exciting opportunity, please apply to: Human Resources [hr@kflaph.ca](mailto:hr@kflaph.ca) by January 14, 2025.

South East Health Unit supports diversity in all of its forms, including but not limited to age, disability, economic circumstance, marital status, ethnicity, gender, gender identity and gender expression, race, religion, and sexual orientation. Accommodations will be made, upon request, for candidates taking part in all aspects of the selection process.

We thank all those who take the time to apply, but only those chosen for an interview will be contacted.