

Student Public Health Inspector – Practicum Position Internal and External Posting

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| Competition #: 25.00 | Program: Community Programs |
| Date Posted: December 16, 2024 | Date Closed: January 12, 2025 |
| Location: 3 in Belleville, 1 in Picton, (4 positions) | Type: Full Time Contract (Student Term) |
| Commencement Date: May 2025 | End Date: August 2025 |
| Status: Non Union | Rate: \$24.00 per hour |

Hastings Prince Edward Public Health will be merging with Kingston Frontenac and Lennox & Addington Public Health, and Leeds, Grenville & Lanark District Health Unit as of January 1, 2025, to form the South East Health Unit. This position will continue to be filled under the new merged agency.

POSITION SUMMARY:

Reporting to the Program Manager in Healthy Environments, the Student PHI will work under the guidance of Certified Public Health Inspectors to carry out activities required by the Ontario Public Health Standards such as inspections and investigations.

Responsibilities Include

- Food Safety
- Recreational Water Safety
- Rabies Prevention and Control
- Safe Water including inspection of Small Drinking Water System
- Vector Borne Disease
- Infectious Disease Prevention and Control
- Health Hazard Prevention and Management
- Public Health Emergency Preparedness
- Other related duties as assigned

Organizational Responsibilities

- Establishes and cultivates positive working relationships.
- Models, supports, and endorses Ontario Public Health/HPEPH values and change initiatives.
- Demonstrates a commitment to the HPEPH mission and values and acts as an ambassador for HPEPH when in contact with the public and other agencies.
- Where appropriate, identifies risk and implements risk mitigation strategies.
- Follows all applicable HPEPH, Ontario Public Health, legislation, and professional standards.

MINIMUM QUALIFICATIONS:

- Enrolled in a post-secondary institution recognized by the Canadian Institute of Public Health Inspectors.
- Excellent communication skills to work with the general public and others using tact.
- Demonstrated ability to document activities, observations and complete reports accurately and effectively.
- Ability to work in a busy environment with changing priorities and meet deadlines.
- Must have a valid driver's license and access to a reliable vehicle.

Contract Duration:

This contract is expected to start in May of 2025 and last up to August of 2025.

Working Conditions:

Interact with clients in a variety of settings; travel throughout Hastings County including in the County of Prince

Edward, North Hastings, Quinte West, and Belleville as needed; flexible working hours are required; standard working hours are 8:30AM – 4:30PM.

If you are interested in applying, please review our [Submission Guidelines](#) on our website.

Applications must be emailed to: careers@hpeph.ca

HPEPH welcomes applications from individuals living with disabilities. To make arrangements for accommodation during the recruitment process, please contact Human Resources.

Hastings Prince Edward Public Health is situated and provides services on the traditional territory of the Anishinaabe, Huron-Wendat and Haudenosaunee people.